



Dear Business Owner,

I am writing to request that you consider making a contribution or donation of products to support our fast-approaching February 2-3 Speech-Language Network conference. This conference provides an avenue for professional development and opportunities for collaboration regarding new techniques and resources that

directly impacts student achievement.

Currently over 30,000 students are being served by Speech-Language Pathologists in Colorado public schools. The Metro Speech-Language Network is comprised of Speech-Language Pathologists from school districts in the Metro Denver area. Our mission is to provide a forum for public school Speech-Language Pathologists to share and collaborate on therapy techniques, intervention ideas, assessment tools, network, and house a source for continuing education. We expect approximately 600 Speech-Language Pathologists and graduate students to attend this year's conference.

The Speech-Language Metro Network is a non-profit organization. During this conference we conduct a silent auction. We rely heavily on contributions and donations of products in order to accomplish this monumental task. Please consider donating funds, services, gift cards, or products to this worthy endeavor. All contributions are tax deductible and you will receive a letter stating your donation for tax purposes. Contributions can be mailed to the P.O. Box address listed below or arranged to be picked up at a metro-area address.

If you would like to speak with me further about this donation opportunity or make a contribution to our fundraising effort, my contact information is listed below.

Please accept our sincere appreciation and thank-you in helping enhance the professional development of public school Speech-Language Pathologists.

Sincerely,

*(Insert your name and contact information (phone#/email address here))*

The Metro Speech-Language Network Fundraising Committee

State Tax Exemption: 98-19942-0000

Federal Tax Exemption Number: 26-3345342

**P.O. Box 330009, Northglenn, CO 80233**

[www.metrospeechlanguagenetwork.org](http://www.metrospeechlanguagenetwork.org)